

Permit Application Field and Park/Athletic Facility Event

City of Goodyear
Parks & Recreation Department
Recreation Division
3075 North Litchfield Road
Goodyear, Arizona 85395



SECTION 1 INTRODUCTION

Thank you for your interest in City of Goodyear facilities. Please complete the following permit application and return to:

City of Goodyear Parks & Recreation Department
Recreation Division
Attention: Troy Mickelson
3075 North Litchfield Road
Goodyear, AZ 85395

Field's and athletic facilities are limited in number. The City of Goodyear's intent is to serve Goodyear residents and Goodyear based organizations and companies. All applications must be submitted a minimum of **2 weeks prior to the event**. Incomplete applications will not be processed. Please allow at least 5 working days for this application to be processed. **Field reservation payment is due 72 hours before the event.** For **Field** and **Plaza** categories, fees, availability, guidelines and any further assistance please call **Troy Mickelson @ (623) 882-7536**. For **Ramada** categories, fees, availability, guidelines and any further assistance please call (623) 882-7525.

Field Reservation Permit: Users of City athletic fields are granted restricted use by a Field Reservation Permit. Only designated athletic fields in the City of Goodyear parks can be permitted for practices and/or games. The Parks and Recreation Department has the right to close off the use of facilities for maintenance and repair. The Recreation Coordinator, for a good cause, may cancel a Field Reservation Permit. Fees and deposits will be returned and every effort made to re-locate and/or re-schedule those users whose permits have been canceled.

Care of Parks: Holders of a Field Reservation Permit are required to leave the facilities and fields in the same condition in which they are found. It is unlawful for users to create any nuisance, offense; to scratch, cut, injure, deface and building, fence, structure, tree, shrubbery; destroy any fountain or other improvement on City of Goodyear property or property in its care. It is unlawful to drive any vehicle over any garden, lawn, sidewalk, bench, wall or any portion of any public park. Holders of a Field Reservation Permit will be held responsible to the City of Goodyear for reimbursement for damages. Criminal actions may be brought against any person who maliciously abuses and/or destroys City of Goodyear property or otherwise violates the law.

Please remember this application is not final approval of your event, including the date and location. You are **not authorized** to advertise an event in a City of Goodyear facility until you have received a signed facility use permit.

THIS APPLICATION IS NOT THE FACILITY OR SPECIAL USE PERMIT.

Again, our staff is available to assist with the application. Thank you for the effort on behalf of your Organization.

SECTION 2 APPLICANT INFORMATION

Organization Name: _____ **Contact of Organization:** _____
Organization Address: _____
City: _____ **State:** _____ **Zip:** _____
Business ☎: _____ **Mobile ☎:** _____ **Fax ☎:** _____
E-✉ Address: _____ **Web Site:** _____

Name of Renter: _____ **Date of Birth:** ____ / ____ / ____
Renter(s) Address: _____
City: _____ **State:** _____ **Zip:** _____
Home ☎: _____ **Mobile ☎:** _____ **Business ☎:** _____
E-✉ Address: _____ **E-✉ Address:** _____

SECTION 3 CATEGORIES

For the purpose of determining the category of usage and usage fees for athletic fields, the following categories have been established:

Category 1: City of Goodyear and associated school district leagues and programs shall maintain the default position of Category 1 with scheduling priority defaulting to the principal owner of the field/facility. All other Organizations will be ranked by a category ranking hierarchy for usage and fees.

Category 2: A non-profit group, youth sports organizations or club, designated as a "Cooperative Organization" via formal agreement formally on file with the City and that maintains an active membership in the Recreation Roundtable.

Category 3: A non-profit group, youth sports organization or club that maintains an active membership status within the Recreation Roundtable.

Category 4: A non-profit group, youth sports tournament, organization or club with no relationship with the Recreation Roundtable.

Category 5: All other groups, i.e., commercial uses, adult tournaments, non-residents, non-Goodyear businesses.

SECTION 4 COST

Individual Field Use	☐ Category 1	☐ Category 2	☐ Category 3	☐ Category 4	☐ Category 5
Field reservation fee per hour (1 hour minimum)	\$0 / Hour	\$0 / Hour	\$10 / Hour	\$20 / Hour	\$25 / Hour
Court reservation fee per hour (1 hour minimum) ☐ Basketball ☐ Tennis ☐ Sand Volleyball	\$0 / Hour	\$0 / Hour	\$5 / Hour	\$7 / Hour	\$7 / Hour
Lights (1 hour minimum)	\$0 / Hour	\$0 / Hour	\$10 / Hour	\$20 / Hour	\$25 / Hour
Game prep fees (Bases - Chalk - Drag)	\$0 per Field / Day	\$0 per Field / Day	\$20 per Field / Day	\$30 per Field / Day	\$40 per Field / Day
Field prep fees (Chalk - Drag)	\$0 per Field / Day	\$0 per Field / Day	\$15 per Field / Day	\$25 per Field / Day	\$35 per Field / Day
Prep fees (Chalk)	\$0 per Field / Day	\$0 per Field / Day	\$10 per Field / Day	\$20 per Field / Day	\$30 per Field / Day
Prep fees (Drag)	\$0 per Field / Day	\$0 per Field / Day	\$10 per Field / Day	\$20 per Field / Day	\$30 per Field / Day
Bases (Set = 3 Bases)	\$0 per Field / Day	\$0 per Field / Day	\$10 per Field / Day	\$20 per Field / Day	\$30 per Field / Day
Portable Pitching Mound	\$0 per Field / Day	\$0 per Field / Day	\$20 per Field / Day	\$30 per Field / Day	\$40 per Field / Day
Soccer Goals (Set = 2 Goals)	\$0 per Field / Day	\$0 per Field / Day	\$10 per Field / Day	\$20 per Field / Day	\$30 per Field / Day
Field Paint (1 st Initial Lining / Marking Fields) Soccer and Football Fields	\$0 per Field / Day	\$0 per Field / Day	\$170 per Field / Day	\$180 per Field / Day	\$200 per Field / Day
Field Paint (Relining / Remarking Fields) Soccer and Football Fields	\$0 per Field / Day	\$0 per Field / Day	\$115 per Field / Day	\$125 per Field / Day	\$165 per Field / Day
Recreation Staff Fee	\$0 / Hour	\$0 / Hour	\$15 / Hour	\$20 / Hour	\$25 / Hour
Parks Staff Fee	\$0 / Hour	\$0 / Hour	\$20 / Hour	\$25 / Hour	\$30 / Hour
Field Reservation Deposit	\$0	\$0	\$100	\$150	\$200

RAMADA PRICING:

Goodyear Resident (4 hour minimum) \$8.75 / Hour	GCP	\$0	\$35	\$35	\$35	\$35
Non-Goodyear Resident (4 hour minimum) \$12.50 / Hour	GCP	\$0	\$50	\$50	\$50	\$50
Goodyear Resident (4 hour minimum) \$12.50 / Hour	FALCON PARK	\$0	\$50	\$50	\$50	\$50
Non-Goodyear Resident (4 hour minimum) \$16.25 / Hour	FALCON PARK	\$0	\$65	\$65	\$65	\$65

PLAZA PRICING:

Plaza (1 hour minimum)	\$0 / Hour	\$0 / Hour	\$10 / Hour	\$20 / Hour	\$25 / Hour
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RENTAL	☒ CHECK	COST PER HOUR	# OF HOURS	# OF DAYS	# OF FIELDS	TOTAL
PARK(S)	☐ FALCON PARK ☐ FOOTHILLS COMMUNITY PARK ☐ GOODYEAR COMMUNITY PARK					
FIELD(S)	☐	\$				\$
LIGHTS	☐	\$				\$
BASKETBALL COURTS	☐	\$				\$
SAND VOLLEYBALL COURTS	☐	\$				\$
TENNIS COURTS	☐	\$				\$
RAMADA(S)	☐	\$				\$
PLAZA	☐	\$				\$
GAME PREP: (Bases – Chalk - Drag)	☐	\$				\$
FIELD PREP: (Chalk - Drag)	☐	\$				\$
FIELD PREP: (Chalk)	☐	\$				\$
FIELD PREP: (Drag)	☐	\$				\$
FIELD PAINT (1 st Initial Lining/Marking Fields) Soccer and Football Fields	☐	\$				\$
FIELD PAINT (Relining / Remarking Fields) Soccer and Football Fields	☐	\$				\$
BASES: (Set = 3 Bases)	☐	\$				\$
PORTABLE PITCHING MOUND	☐	\$				\$
SOCCER GOALS: (Set = 2 Goals)	☐	\$				\$
STAFF	☐	\$				\$
DEPOSIT	☐	\$				\$
		\$				\$
		\$				\$
		\$				\$
		\$				\$
		\$				\$
		\$				\$
		\$				\$
		\$				\$
		\$				\$
		\$				\$
TOTAL:		\$				\$

SECTION 5
PARKS - FIELDS - COURTS - PLAZA - RAMADAS

PARK(S)	FIELD 1	FIELD 2	FIELD 3	FIELD 4
FALCON PARK	☐ BASEBALL	☐ SOFTBALL	☐ MULTI-PURPOSE	NA
FOOTHILLS COMMUNITY PARK	☐ BASEBALL	☐ BASEBALL	☐ BASEBALL	☐ MULTI-PURPOSE
GOODYEAR COMMUNITY PARK	☐ SOFTBALL	☐ SOFTBALL	☐ BASEBALL	☐ PLAZA

SPORTS	☐ BASEBALL	☐ FOOTBALL	☐ LACROSSE	☐ SOCCER	☐ SOFTBALL
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CATEGORY	☐ ONE	☐ TWO	☐ THREE	☐ FOUR	☐ FIVE
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TYPE OF RENTAL	☐ CAMP / CLINIC	☐ GAME	☐ PRACTICE	☐ SCRIMMAGE	☐ TOURNAMENT
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A "Special Reservation Application" must be completed for the following events planned within the season:

If event is open to the PUBLIC, do you have a Special Use Permit: ☐ YES ☐ NO ☐ N/A

If event is open to the PUBLIC, do you have a Certificate of Insurance: ☐ YES ☐ NO ☐ N/A

If you checked PUBLIC event, you will need to contact the **City Clerk's Department at 623-882-7830** to receive a Special Use Permit and have them approve your Special Use Permit before you are awarded a Field Permit from the Parks and Recreation Department.

ORGANIZATION	☐ PROFIT	☐ NON-PROFIT (Must provide a 501c letter for verification)
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RESIDENCY	☐ GOODYEAR RESIDENT	☐ NON-RESIDENT OF GOODYEAR
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APPLICATION DUE DATE:	☐ Due NOVEMBER 1 st For JANUARY - APRIL	☐ Due MARCH 1 st For MAY - AUGUST	☐ Due JULY 1 st For SEPTEMBER - DECEMBER
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# OF GOODYEAR RESIDENTS:	# OF PARTICIPANTS:	# OF TEAMS:
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WE ARE PLANNING "OPENING DAY" FESTIVITIES ON THE DATE OF:																														
☐ JAN	☐ FEB	☐ MAR	☐ APR	☐ MAY	☐ JUN	☐ JUL	☐ AUG	☐ SEP	☐ OCT	☐ NOV	☐ DEC																			
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☐ 07:00am	☐ 07:30am	☐ 08:00am	☐ 08:30am	☐ 09:00am	☐ 09:30am	☐ 10:00am	☐ 10:30am	☐ 11:00am	☐ 11:30am	☐ 12:00pm	☐ 12:30pm	☐ 01:00pm	☐ 01:30pm	☐ 02:00pm	☐ 02:30pm															
☐ 03:00pm	☐ 03:30pm	☐ 04:00pm	☐ 04:30pm	☐ 05:00pm	☐ 05:30pm	☐ 06:00pm	☐ 06:30pm	☐ 07:00pm	☐ 07:30pm	☐ 08:00pm	☐ 08:30pm	☐ 09:00pm	☐ 09:30pm	☐ 10:00pm	☐ END															

WE ARE PLANNING "PICTURE DAY" FESTIVITIES ON THE DATE OF:																														
☐ JAN	☐ FEB	☐ MAR	☐ APR	☐ MAY	☐ JUN	☐ JUL	☐ AUG	☐ SEP	☐ OCT	☐ NOV	☐ DEC																			
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SECTION 6 RAMADA'S

RAMADA(S)	RAMADA 1	RAMADA 2	RAMADA 3	RAMADA 4	RAMADA 5	RAMADA 6	RAMADA 7
Falcon Park	☐	NA	NA	NA	NA	NA	NA
Foothills Community Park	NA	NA	NA	NA	NA	NA	NA
Goodyear Community Park	☐	☐	☐	☐	☐	☐	☐

CATEGORY	☐ ONE	☐ TWO	☐ THREE	☐ FOUR	☐ FIVE
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PRIORITY	☐ GOODYEAR RESIDENT	☐ NON-RESIDENT OF GOODYEAR
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# ATTENDING	☐ Less than 25	☐ 26 - 50	☐ 51 - 75	☐ 76 - 100	☐ 101 - 200
# OF RAMADA(S)	1 Ramada	2 Ramada's	3 Ramada's	4 Ramada's	Plaza

A "Special Reservation Application" must be completed for the following events planned within your event:

If event is open to the PUBLIC, do you have a Special Use Permit: ☐ YES ☐ NO ☐ N/A

If event is open to the PUBLIC, do you have a Certificate of Insurance: ☐ YES ☐ NO ☐ N/A

Will there be an admission fee, donations taken, items or services sold: ☐ YES ☐ NO ☐ N/A

If YES, please explain: _____

If you checked PUBLIC event, you will need to contact the City Clerk's Department at 623-882-7830 to receive a Special Use Permit and have them approve your Special Use Permit before you are awarded a Field Permit from the Parks and Recreation Department.

RAMADA DAY(S): Please ☒ check the box for the Ramada day(s) you are requesting ☐ N/A																														
☐ SUNDAY	☐ MONDAY	☐ TUESDAY	☐ WEDNESDAY	☐ THURSDAY	☐ FRIDAY	☐ SATURDAY																								
RAMADA MONTH(S): Please ☒ check the box for the Ramada month(s) you are requesting ☐ N/A																														
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RAMADA DATE(S): Please ☒ check the box for the Ramada date(s) you are requesting ☐ N/A																														
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RAMADA TIME(S): Please ☒ check the box for the Ramada time(s) you are requesting ☐ N/A																														
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SPECIAL USE

Please give an explanation of the event activities. Include all equipment, apparatus, and products to be sold or given away. An additional Special Events application may be needed to be completed and submitted online for larger events. If renting equipment or bouncers, you must use our authorized provider list. Please ask the office staff for this list.

If YES, please explain: _____

SPECIAL USE REGULATIONS

Equipment and apparatus can not be staked to the ground and can not interfere with walkways. *Initial:* _____
 Equipment and apparatus cannot be attached to any structure (i.e. Ramada's, fences, etc.). *Initial:* _____
 Bouncers must not exceed 400 square feet and must be weighed down with sand bags and powered by a generator. *Initial:* _____

SECTION 7 FIELD MAINTENANCE

The Parks Supervisor/Foreman must be provided with a field maintenance schedule prior to the start of the season. Field preparation workshops are mandatory prior to the season and are conducted by City Staff. Board members and managers/coaches are encouraged to attend.

Marking the fields (painting, chalking, etc.) is **not allowed** without prior permission in writing from the Parks & Recreation Department. If you are requesting to do your own field marking, the following information is required for approval consideration:

Type of Chalk applied: _____ (paint must be marked "safe for turf")

Type of Paint applied: _____ (paint must be marked "safe for turf")

How it will be applied (aerosol or machine): _____ (Must use approved field paint/chalk-No Lime)

SECTION 8 REFUND POLICY

1.) Facility/Field Cancellations: If a facility rental is cancelled due to lack of availability and/or maintenance you will be notified and offered an alternative choice, if one is available. If no alternative is available, a check or credit card refund, excluding on-line convenience fees, will be issued. The Goodyear Parks & Recreation Department reserves the right to cancel, postpone or change facilities as needed. If the participant wishes to cancel their facility rental, the renter must notify the Goodyear Parks & Recreation Department at least 5 days before the start of the facility rental to receive a refund. No refunds will be issued less than 5 days prior to the start of the reservation date.

2.) Late Facility/Field Reservations: Late facility/field reservations with-in the required 5 days will be honored depending on the type of rental, category and availability.

Convenience fees apply to all on-line transactions and are a percentage of the total transaction amount. These fees are non-refundable.

There are 3 refund options:

A.) Parks & Recreation Household Account: if the customer wants to have the refund posted to his/her account, a credit for the amount that was paid minus the online convenience fee charge will be issued. This amount must be used within one year of the issue date.

B.) Check Refund: if the customer paid by cash or check and would like a check issued from the City of Goodyear Finance Department, a 20% or \$5 administration fee (whichever is greater) will be deducted from the amount that was originally paid. A check will be mailed within two weeks.

C.) Credit Card Refund: if the customer paid by credit card and would like to credit his/her credit card, a 20% or \$5 administration fee (whichever is greater) will be deducted from the amount that was originally paid minus the online convenience fee charge. A credit card refund will be issued within 3 days.

Non-adherence to any of these policies or City rules may result in the retention of a portion or all of the deposit and/or result in the cancellation of current permits and/or prohibition of future use.

SECTION 9 SECURITY DEPOSIT

A non-refundable security deposit of \$100 is required at the time of submitting your field application. Your facility/field reservation payment is due 72 hours prior to your scheduled event. This deposit will be returned or credited towards the scheduled use of the facility/field reservation once it has been completed, inspections of buildings and grounds are accomplished and no damage is not to be found. This can be paid with a credit card, check, money order or cash. If required deposits are to be refunded, the refund will be paid to the *individual* listed on the application unless you request a change. Refunded deposits are paid in the form of a check approximately 2 to 4 weeks after your event.

SECTION 10 CANCELLATIONS

It is incumbent upon the renter of these facilities to determine accurately the number of fields and the hours of usage of each field 5 days in advance, this includes any field preparation requests. If fields are not used or games end early, no refunds will be given and the reservation and invoice will not be adjusted. There will be no refunds for cancelled individual games. Up to 5 days prior to your reservation date, 100 percent of the facility reservation deposit will be refunded if the reservation is cancelled. Partial refund will be given for reservations cancelled within 5 days of the reservation.

TRYOUT DAY(S): Please ☒ check the box for the tryout day(s) you are requesting ☐ N/A																															
☐ SUNDAY				☐ MONDAY				☐ TUESDAY				☐ WEDNESDAY				☐ THURSDAY				☐ FRIDAY				☐ SATURDAY							
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PRACTICE DAY(S): Please ☒ check the box for the practice day(s) you are requesting ☐ N/A																															
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GAME DAY(S): Please ☒ check the box for the game day(s) you are requesting ☐ N/A																															
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TOURNAMENT DAY(S): Please ☒ check the box for the tournament day(s) you are requesting ☐ N/A																															
☐ SUNDAY				☐ MONDAY				☐ TUESDAY				☐ WEDNESDAY				☐ THURSDAY				☐ FRIDAY				☐ SATURDAY							
TOURNAMENT MONTH(S): Please ☒ check the box for the tryout month(s) you are requesting ☐ N/A																															
☐ JAN		☐ FEB		☐ MAR		☐ APR		☐ MAY		☐ JUN		☐ JUL		☐ AUG		☐ SEP		☐ OCT		☐ NOV		☐ DEC									
TOURNAMENT DATE(S): Please ☒ check the box for the tournament date(s) you are requesting ☐ N/A																															
☐ 1	☐ 2	☐ 3	☐ 4	☐ 5	☐ 6	☐ 7	☐ 8	☐ 9	☐ 10	☐ 11	☐ 12	☐ 13	☐ 14	☐ 15	☐ 16	☐ 17	☐ 18	☐ 19	☐ 20	☐ 21	☐ 22	☐ 23	☐ 24	☐ 25	☐ 26	☐ 27	☐ 28	☐ 29	☐ 30	☐ 31	
TOURNAMENT TIME(S): Please ☒ check the box for the tournament time(s) you are requesting ☐ N/A																															
☐ 07:00am				☐ 08:00am				☐ 09:00am				☐ 10:00am				☐ 11:00am				☐ 12:00pm				☐ 01:00pm				☐ 02:00pm			
☐ 07:30am				☐ 08:30am				☐ 09:30am				☐ 10:30am				☐ 11:30am				☐ 12:30pm				☐ 01:30pm				☐ 02:30pm			
☐ 03:00pm				☐ 04:00pm				☐ 05:00pm				☐ 06:00pm				☐ 07:00pm				☐ 08:00pm				☐ 09:00pm				☐ 10:00pm			
☐ 03:30pm				☐ 04:30pm				☐ 05:30pm				☐ 06:30pm				☐ 07:30pm				☐ 08:30pm				☐ 09:30pm				END			

SECTION 11 RESERVATION TIMES & DATES

Please ☒ the appropriate times you wish to start and finish your reservation.

TIME OF FIELD/COURT RENTAL - Weekday ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri	☐ 08:00a ☐ 08:30a (to) ☐ 09:00a ☐ 09:30a	☐ 09:00a ☐ 09:30a (to) ☐ 10:00a ☐ 10:30a
☐ 10:00a ☐ 10:30a (to) ☐ 11:00a ☐ 11:30a	☐ 11:00a ☐ 11:30a (to) ☐ 12:00p ☐ 12:30p	☐ 12:00p ☐ 12:30p (to) ☐ 01:00p ☐ 01:30p
☐ 01:00p ☐ 01:30p (to) ☐ 02:00p ☐ 02:30p	☐ 02:00p ☐ 02:30p (to) ☐ 03:00p ☐ 03:30p	☐ 03:00p ☐ 03:30p (to) ☐ 04:00p ☐ 04:30p
☐ 04:00p ☐ 04:30p (to) ☐ 05:00p ☐ 05:30p	☐ 05:00p ☐ 05:30p (to) ☐ 06:00p ☐ 06:30p	☐ 06:00p ☐ 06:30p (to) ☐ 07:00p ☐ 07:30p
☐ 07:00p ☐ 07:30p (to) ☐ 08:00p ☐ 08:30p	☐ 08:00p ☐ 08:30p (to) ☐ 09:00p ☐ 09:30p	☐ 09:00p ☐ 09:30p (to) ☐ 10:00p Park Closed

TIME OF FIELD/COURT RENTAL - Weekend ☐ Saturday ☐ Sunday	☐ 08:00a ☐ 08:30a (to) ☐ 09:00a ☐ 09:30a	☐ 09:00a ☐ 09:30a (to) ☐ 10:00a ☐ 10:30a
☐ 10:00a ☐ 10:30a (to) ☐ 11:00a ☐ 11:30a	☐ 11:00a ☐ 11:30a (to) ☐ 12:00p ☐ 12:30p	☐ 12:00p ☐ 12:30p (to) ☐ 01:00p ☐ 01:30p
☐ 01:00p ☐ 01:30p (to) ☐ 02:00p ☐ 02:30p	☐ 02:00p ☐ 02:30p (to) ☐ 03:00p ☐ 03:30p	☐ 03:00p ☐ 03:30p (to) ☐ 04:00p ☐ 04:30p
☐ 04:00p ☐ 04:30p (to) ☐ 05:00p ☐ 05:30p	☐ 05:00p ☐ 05:30p (to) ☐ 06:00p ☐ 06:30p	☐ 06:00p ☐ 06:30p (to) ☐ 07:00p ☐ 07:30p
☐ 07:00p ☐ 07:30p (to) ☐ 08:00p ☐ 08:30p	☐ 08:00p ☐ 08:30p (to) ☐ 09:00p ☐ 09:30p	☐ 09:00p ☐ 09:30p (to) ☐ 10:00p Park Closed

TIME OF LIGHT RENTAL ☐ Sun ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat	☐ 05:00p ☐ 05:30p (to) ☐ 06:00p ☐ 06:30p	☐ 06:00p ☐ 06:30p (to) ☐ 07:00p ☐ 07:30p
☐ 07:00p ☐ 07:30p (to) ☐ 08:00p ☐ 08:30p	☐ 08:00p ☐ 08:30p (to) ☐ 09:00p ☐ 09:30p	☐ 09:00p ☐ 09:30p (to) ☐ 10:00p Park Closed

TIME OF RAMADA RENTAL ☐ Sun ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat	☐ 08:00a ☐ 08:30a (to) ☐ 09:00a ☐ 09:30a	☐ 09:00a ☐ 09:30a (to) ☐ 10:00a ☐ 10:30a
☐ 10:00a ☐ 10:30a (to) ☐ 11:00a ☐ 11:30a	☐ 11:00a ☐ 11:30a (to) ☐ 12:00p ☐ 12:30p	☐ 12:00p ☐ 12:30p (to) ☐ 01:00p ☐ 01:30p
☐ 01:00p ☐ 01:30p (to) ☐ 02:00p ☐ 02:30p	☐ 02:00p ☐ 02:30p (to) ☐ 03:00p ☐ 03:30p	☐ 03:00p ☐ 03:30p (to) ☐ 04:00p ☐ 04:30p
☐ 04:00p ☐ 04:30p (to) ☐ 05:00p ☐ 05:30p	☐ 05:00p ☐ 05:30p (to) ☐ 06:00p ☐ 06:30p	☐ 06:00p ☐ 06:30p (to) ☐ 07:00p ☐ 07:30p
☐ 07:00p ☐ 07:30p (to) ☐ 08:00p ☐ 08:30p	☐ 08:00p ☐ 08:30p (to) ☐ 09:00p ☐ 09:30p	☐ 09:00p ☐ 09:30p (to) ☐ 10:00p Park Closed

TIME OF PLAZA RENTAL ☐ Sun ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat	☐ 08:00a ☐ 08:30a (to) ☐ 09:00a ☐ 09:30a	☐ 09:00a ☐ 09:30a (to) ☐ 10:00a ☐ 10:30a
☐ 10:00a ☐ 10:30a (to) ☐ 11:00a ☐ 11:30a	☐ 11:00a ☐ 11:30a (to) ☐ 12:00p ☐ 12:30p	☐ 12:00p ☐ 12:30p (to) ☐ 01:00p ☐ 01:30p
☐ 01:00p ☐ 01:30p (to) ☐ 02:00p ☐ 02:30p	☐ 02:00p ☐ 02:30p (to) ☐ 03:00p ☐ 03:30p	☐ 03:00p ☐ 03:30p (to) ☐ 04:00p ☐ 04:30p
☐ 04:00p ☐ 04:30p (to) ☐ 05:00p ☐ 05:30p	☐ 05:00p ☐ 05:30p (to) ☐ 06:00p ☐ 06:30p	☐ 06:00p ☐ 06:30p (to) ☐ 07:00p ☐ 07:30p
☐ 07:00p ☐ 07:30p (to) ☐ 08:00p ☐ 08:30p	☐ 08:00p ☐ 08:30p (to) ☐ 09:00p ☐ 09:30p	☐ 09:00p ☐ 09:30p (to) ☐ 10:00p Park Closed

Please ☒ the appropriate dates for your field rental from start to finish.

Falcon Park
Foothills Community Park
Goodyear Community Park
Ramada's 1 - 4
Ramada's 5 – 7
Tennis Courts
Basketball & Sand Volleyball Courts

☐ Field 1
☐ Field 1
☐ Field 1
☐ Ramada 1
☐ Ramada 5
☐ Court 1
☐ BB Court 1

☐ Field 2
☐ Field 2
☐ Field 2
☐ Ramada 2
☐ Ramada 6
☐ Court 2
☐ BB Court 2

☐ Field 3
☐ Field 3
☐ Field 3
☐ Ramada 3
☐ Ramada 7
☐ Court 3
☐ SVB Court 1

☐ Ramada 1
☐ Field 4
☐ Plaza
☐ Ramada 4
☐ Court 4
☐ SVB Court 2

OCTOBER 2011						
S	M	T	W	T	F	S
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16	17	18	19	20	21	22
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30	31					

NOVEMBER 2011						
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DECEMBER 2011						
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JANUARY 2012						
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29	30	31				

FEBRUARY 2012						
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MARCH 2012						
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APRIL 2012						
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MAY 2012						
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27	28	29	30	31		

JUNE 2012						
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JULY 2012						
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29	30	31				

AUGUST 2012						
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SEPTEMBER 2012						
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23	24	25	26	27	28	29
30						

OCTOBER 2012						
S	M	T	W	T	F	S
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28	29	30	31			

NOVEMBER 2012						
S	M	T	W	T	F	S
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DECEMBER 2012						
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23	24	25	26	27	28	29
30	31					

SECTION 12 LIABILITY INSURANCE

Liability insurance with a company authorized and licensed to conduct business within the State of Arizona shall be obtained and the City of Goodyear shall be named as co-insured with liability limits of \$1,000,000. Proof of this insurance coverage must be presented to the Goodyear Parks & Recreation Department designee within 30 days prior to the date of use. The City of Goodyear recommends to grantees of Facility Permits that they require their participants to have their own health and accident insurance coverage. This insurance is primary to the city of Goodyear's self-insurance retention. The certificate of insurance requirement is very important and should not be left until the last days to be addressed. The lack of required insurance coverage and proper certificates will jeopardize the event. A separate certificate of insurance will be required from each vendor servicing the event.

If your event is open to the PUBLIC, you will need to contact the City Clerk's Department at 623-882-7830 to receive a Special Use Permit and have them approve your Special Use Permit before you are awarded a Field Permit from the Goodyear Parks and Recreation Department.

The Certificate Holder Box on the certificate of insurance must say:

AND ADDITIONAL INSURED CITY OF GOODYEAR, ITS AGENTS, REPRESENTATIVES, OFFICERS, DIRECTORS, OFFICIALS, AND EMPLOYEES

SECTION 13 CLEAN UP & DAMAGE DEPOSIT

A Clean-Up/Damage Deposit may be required to insure that the event area is left clean and to serve as a partial recovery element for damages. The deposit amount will be based on the size of the event and the type of activities to take place.

SECTION 14 PARK RULES

CITY OF GOODYEAR RAMADA RULES

Please help by keeping the park clean by following the rules.

- No Water Balloons
- No EZ Ups, Tents, and Canopies
- No Games/Rides
- No Inflatable's/Bouncers unless you are renting Ramada #1 and have a Certificate of Insurance
- Thoroughly Pick Up After Piñatas
- Park hours are 6:00 a.m. to 10:00 p.m.
- Ramada hours are from 8:00 a.m. to 10:00 p.m.
- Rental time includes set-up and clean up.
- Each Ramada is limited to 25 people.
- Responsible party (18 years of age or older) must be on-site when the Ramada is being used.
- NO littering. A.R.S. 13-1603
- Glass beverage containers are prohibited
- Charcoal fires are allowed only in the grills corresponding to the requested Ramada.
- Dogs must be on a leash. G.C.C. 7-2-9, and clean up after your pets, G.C.C. 7-1-4 (E)
- Clean up after your pets. G.C.C. 7-1-4(E)
- Operation or use of any device that emits loud noises is prohibited. G.C.C. 11-1-8.
- NO driving on park premises. Motor-driven vehicles are restricted to designated parking areas only; as not to interfere with grass, sidewalks, service driveways, and emergency zones.
- Carrying a firearm in this park is limited to persons who possess a permit issued pursuant to A.R.S. 13-3112
- It is unlawful to deface, destruct or remove park equipment, plants, floors or walls. A.R.S. 13-1602
- It is prohibited to golf, operate model rockets or aircraft in park areas.
- Climbing on or over fences is prohibited.
- NO smoking.
- Caution, beware of objects leaving the playing field.
- Fighting and foul language will not be allowed.
- NO inflatables/bouncers, tents/canopies/EZ Ups, rides, water balloons, BBQ grills, kites, model rockets or aircraft. You may request to have any additional equipment or apparatus at the park by completing the Special Use section below.
- REFUNDS: Ramada reservations WIL NOT BE REFUNDED in the event that unrelated and non-rental park areas or amenities are closed (i.e. Splash Pad) or due to weather related incidents. Refunds must be requested 4 days prior to rental date.
- Patrons with approved permits have exclusive use during their reservation. Otherwise, Ramada is first-come first-served.
- Failure to follow rules will result in removal from park and loss of privileges.
- Park areas and amenities are subject to closure at anytime for repair, renovation or maintenance. RAMADAS, POOL, BALL FIELDS, SKATE PARK, SPLAS PAD AND COMMUNITY CENTER RENTALS WILL NOT BE REFUNDED IN THE EVENT THAT UNRELATED AND NON-RENTAL PARK AREAS OR AMENITIES ARE CLOSED.

- The City of Goodyear reserves that right to trespass any individual pursuant to A.R.S 13-1502 for violation of park rules, or any violations of state or local law.

CITY OF GOODYEAR PLAYING FIELD RULES

- Park hours are 6:00 a.m. to 10:00 p.m.
- Field hours are from 8:00 a.m. to 10:00 p.m.
- Field, Plaza, and Ramada hours are 8:00a.m. to 10:00p.m.
- NO Bicycles, Skateboards, Roller Blades, Scooters and Heely's in the Ball Field Complex areas
- NO littering. A.R.S. 13-1603
- Glass beverage containers are prohibited
- Dogs must be on a leash. G.C.C. 7-2-9
- Clean up after your pets. G.C.C. 7-1-4(E)
- Operation or use of any device that emits loud noises is prohibited.
- Motor-driven vehicles are restricted to designated parking areas only.
- Carrying a firearm in this park is limited to persons who possess a permit issued pursuant to A.R.S. 13-3112
- It is unlawful to deface, destruct or remove park equipment, plants, floors or walls. A.R.S. 13-1602
- It is prohibited to golf, operate model rockets or aircraft in park areas.
- Climbing on or over fences is prohibited.
- Only Players and Coaches in Dugouts.
- NO smoking in dugouts.
- "Soft Toss" and/or hitting against the fence are prohibited.
- Caution, beware of objects leaving the playing field.
- UN-Sportsman like conduct, fighting, and foul language will not be allowed.
- Patrons with approved permits have exclusive use during their reservation. Otherwise, field is first-come first-served.
- Failure to follow rules will result in removal from park and loss of privileges.
- Park areas and amenities are subject to closure at anytime for repair, renovation or maintenance.
- The City of Goodyear reserves that right to trespass any individual pursuant to A.R.S 13-1502 for violation of park rules, or any violations of state or local law.

TO REPORT PARK CONCERNS CALL 623-882-7616

EMERGENCY PHONE NUMBERS

- | | | |
|-----------------------------|--|----------------|
| • Police Department | (623) 932-1220 | |
| • Fire Department | (623) 932-2300 | |
| • Emergency | 911 | |
| • Parks Division | (623) 882-7616 | |
| • Recreation Division | (623) 882-7525 | |
| • Recreation Superintendent | Call after 5pm or weekends with concerns on your rental. | (623) 693-0137 |

SECTION 15 WAIVER CERTIFICATION

I hereby certify that the statements made in this application are true and complete to the best of my knowledge, and that I am authorized to execute this application. Intentional omission or falsification of information is sufficient grounds for denial of the application and subsequent revocation of the permit. I agree to defend, indemnify and hold harmless the City and its respective officials, officers, agents, and employees and volunteers from any and all losses, claims, liabilities, vicarious and/or derivative liabilities, damages, costs, and expenses, including reasonable attorney's fees and court costs, resulting from the conduct of the applicant, user, sponsor or promoter, their employees or agents, with regard to the event applied for.

I accept that the City of Goodyear, is only providing an opportunity to use an athletic facility. In consideration of the privilege to use this facility I agree to assume all risks and to release and hold harmless City, its staff, agents, owners, officers, property owners, league directors, officials, sponsors, and any others having an interest in the facility from all liability, negligence, causes of action, claims, demands and damages of every kind which may arise out of my participation in any activities at this facility.

I will ensure that I will familiarize myself with the park / field rules of the game or intended event and of the facility and will, to the best of my ability, play under control and avoid injury to self and other persons using the facility. I accept any and all risk as described and acknowledge by selecting "I agree" below.

Consent: I do hereby authorize City of Goodyear and its assigns to utilize any and all photographs, pictures or other likeness of me or anyone assigned guardianship to me, as they deem appropriate in its promotional materials or team films.

Printed Name of Authorized Agent of Applicant

Signature of Authorized Agent of Applicant

Date

SECTION 16
ATHLETIC FIELD USE RULES AND REGULATIONS SUMMARY AGREEMENT

Groups consisting of eight (8) or more individuals wishing to utilize a field must acquire a permit with the City of Goodyear.

It is the responsibility of the person in charge identified on the permit to enforce the rules and regulations regarding the conduct of the group while on permitted facilities. These rules include but are not limited to:

1. Use begins and ends at the times stated on the permit including setup and clean up. Groups are not allowed on fields prior to the start time on the permit and are required to have the fields clean and be off the fields at the ending time indicated on the permit. Additional fees will be charged for unauthorized or extended field use beyond times listed on the permit. The City has exclusive discretion in decisions on scheduling City fields and such decision shall be final.
2. Field permits will not be issued for use on blackout dates.
3. Field use permit must be available during use and presented to any City, Designated agent(s) or Police. Check permit for specific times you may access the fields.
4. No subleasing of fields is allowed under any circumstance. Subleasing of fields may result in revocation of all permits.
5. City fields or facilities may not be modified without permission. Fields may not be resized without permission.
6. Parking is allowed in designated areas only. User groups must inform their participants and spectators to park in facility parking lots and public parking areas. It is the user's responsibility to alleviate traffic and parking issues. City of Goodyear Ordinance states that it is unlawful to park a vehicle on gravel, dirt or grass.
7. Vending is not allowed without City approval and noted on your permit.
8. Amplified sound is not allowed on any field without City approval and noted on your permit.
9. The use of artificial noisemakers, horns, rattles, bells, and whistles by spectators are not allowed.
10. Property boundary walls and fences are not to be used as backstops at any time.
11. Portable goals and/or markers are allowed but must be removed daily.
12. At the conclusion of games or practice each user group is responsible for picking up trash and debris and depositing it into the proper trash bins. The field and any adjoining areas affected by a group's use must be picked up and cleared of all trash.
13. FACILITY USERS must leave school and park areas immediately after games and practices safely and quietly, especially after late games.
14. FACILITY USERS must be good neighbors in our residential neighborhoods.

Closed Field Policy: Groups may not play on fields closed due to wet field conditions or other closure reasons. It is the responsibility of groups to access field closure information by phoning the RAIN-OUT HOTLINE at (623)882-7525 after 3:30 pm Monday – Friday or after 7:30am Saturday and Sunday. This phone line will be updated with closure information as needed.

Field Release: If during the season it becomes apparent that the requested fields will not be utilized, I will submit a schedule change allowing other groups/individuals to utilize the fields. _____ **Sign here.**

Non-adherence to any of these rules or City ordinance may result in the retention of a portion or all of the deposit and/or result in the cancellation of current permits and/or prohibition of future use.

Police Department	(623) 932-1220
Fire Department	(623) 932-2300
Emergencies Only	(911)
Parks & Recreation Department	(623) 882-7525
After hours and weekends	(623) 693-0137

Applicant Name: (Print)

(Organization)

(Title)

By signing below, I agree to abide by the ATHLETIC FIELD USE RULES & REGULATIONS listed above

Applicant Name: (Signature)

(Phone)

(Date)

Approved by: City Representative: (Print)

(Title)

(Date)

SECTION 17 PAYMENT

THIS BOX FOR OFFICE USE ONLY

↓ FIRST PAYMENT ↓

Date Payment Received: ____/____/____ Month: _____
Check #: _____ Check Amount: \$ _____
Credit Card: ☐ American Express ☐ Master Card ☐ Visa
Credit Card #: _____ EXP: ____/____/____
Credit Card Amount \$: _____ Cash Amount: \$ _____
Receipt #: _____ Staff: _____
Permit #: _____
Date of Refund: ____/____/____ Staff: _____
Voucher #: _____

↓ SECOND PAYMENT ↓

Date Payment Received: ____/____/____ Month: _____
 Check #: _____ Check Amount: \$ _____
 Credit Card: ☐ American Express ☐ Master Card ☐ Visa
 Credit Card #: _____ EXP: ____/____/____
 Credit Card Amount \$: _____ Cash Amount: \$ _____
 Receipt #: _____ Staff: _____
 Permit #: _____
 Date of Refund: ____/____/____ Staff: _____
 Voucher #: _____

↓ THIRD PAYMENT ↓

Date Payment Received: ____/____/____ Month: ____

Check #: _____ Check Amount: \$ _____

Credit Card: ☐ American Express ☐ Master Card ☐ Visa

Credit Card #: _____ EXP: ____/____/____

Credit Card Amount \$: _____ Cash Amount: \$ _____

Receipt #: _____ Staff: _____

Permit #: _____

Date of Refund: ____/____/____ Staff: _____

Voucher #: _____

↓ FOURTH PAYMENT ↓

Date Payment Received: ____/____/____ Month: ____

Check #: _____ Check Amount: \$ _____

Credit Card: ☐ American Express ☐ Master Card ☐ Visa

Credit Card #: _____ EXP: ____/____/____

Credit Card Amount: \$ _____ Cash Amount: \$ _____

Receipt #: _____ Staff: _____

Permit #: _____

Date of Refund: ____/____/____ Staff: _____

Voucher #: _____

↓ FINAL PAYMENT ↓

Date Payment Received: ____/____/____ Month: ____

Check #: _____ Check Amount: \$ _____

Credit Card: ☐ American Express ☐ Master Card ☐ Visa

Credit Card #: _____ EXP: ____/____/____

Credit Card Amount: \$ _____ Cash Amount: \$ _____

Receipt #: _____ Staff: _____

Permit #: _____

Date of Refund: ____/____/____ Staff: _____

Voucher #: _____

THIS BOX FOR OFFICE USE ONLY

Park(s): _____

Field(s): _____

Court(s): _____

Ramada(s): _____

Plaza(s): _____

Court Reservation Fee: \$ _____

Field Reservation Fee: \$ _____

Ramada Reservation Fee: \$ _____

Plaza Reservation Fee: \$ _____

Total Reservation Fee(s): \$ _____

Receipt #: _____

Permit #: _____

Voucher #: _____

***Make checks payable to: City of Goodyear
Exact cash is required. Thank you!***

Register at: City of Goodyear
Parks & Recreation Department
3075 North Litchfield Road
Goodyear, Arizona 85395

Office Hours: Monday through Friday
8:30am to 5:00pm
Closed: Saturday & Sunday
Closed: Holidays

STAFF NOTES:

[illegible]